

MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD BY VIRTUAL MEANS, ONLINE; ON TUESDAY 11th AUGUST 2020 AT 7.30PM

(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs E Hemsil (Chairman), A Moorhead, M Huda, S Roche, C Edmondson

Ms S Honey (Clerk), plus 3 members of the public

PUBLIC OPEN SESSION – due to the nature of the online meeting platform, no Open Session was held. Members of the public can still ask questions in advance of a meeting by contacting the Clerk.

The Chairman opened the meeting at 7.32pm

061:20/21 APOLOGIES FOR ABSENCE

Cllr T Lear -work commitments

062:20/21 DECLARATIONS OF INTEREST

None

063:20/21 CONSIDERATION OF THE APPOINTMENT OF PARISH COUNCILLORS BY CO-OPTION

If there are insufficient candidates to fill all vacancies, the *Representation of the People Act 1985 Section 21* allows the elected members, provided there is a quorum (one third of the whole number of members with a minimum of three) to co-opt members to fill the remaining vacancies.

The Chairman reported that Mr Stuart Robertson had applied to join the council. A letter had been circulated to the council previously.

The council **declined to accept** the application.

Cllr A Moorhead said it was unusual for an applicant not to attend a meeting when their application was being considered.

064:20/21 CONFIRMATION OF MINUTES

The Minutes of the 14th July 2020 parish meeting were **agreed** by the Council and will be signed by the Chairman at a later date.

065:20/21 CLERK'S REPORT

Salmon Weir - The Clerk reported that the Environment Agency had scheduled work to repair the damage to the weir. It had already inspected the damage and agreed with Fisheries that the work would be done in September 2020.

Memorial Ground tree work- work relating to a tree beside a neighbouring boundary would be undertaken this month by the tree surgeon.

066:20/21 PLANNING COMMITTEE – DECISION

Cllr S Roche informed the Council of the planning committee decisions from the meetings held on 6th and 23rd of August

0329/20 Use of 27 static caravans for the purposes of human habitation as a person's sole or main place of residence at Magpie Leisure Park, Bedford Bridge, Horrabridge

Cllr S Roche explained that the committee felt the situation had become quite confusing. Was this 27 in addition to the existing Park Homes? What about the other permissions on this site?

The council **resolved to Object** to the application.

0337/20 Installation of cladding to external walls of house. Whitburn House, Horrabridge.

Cllr S Roche explained that the committee felt that cladding in Fortex would be reasonable, but that Colonial Blue would be out of keeping amongst mainly white, stone, or tile-hung dwellings.

The council **resolved to Support the cladding, but Object to the colour.**

Application 0325/20 Demolition of existing garage and erection of rear and side extensions to dwelling at 23 Torbridge Road, Horrabridge.

Cllr S Roche explained that it was understood the applicant intends to carry out a joint development with 25 Torbridge Road (Application 0200/20). However, when the semi-detached garage is demolished, the exposed side wall and roof of the garage owned by No. 25 needs to be made good and left structurally sound, if the joint venture does not take place.

The council **resolved to Support** the application.

Application 0305/20 Two storey extension at Five Chimneys, Plymouth Road, Horrabridge.

The council **resolved to Support** the application.

Application 0273/20 Magpie Mill, Horrabridge. Conversion of existing building in lawful Class B1 Use, to Residential Class C3 Use.

Cllr S Roche explained that the development was **within Whitchurch Parish** and therefore **inappropriate for Horrabridge to consider it** however, Cllr S Roche had made a personal comment of Objection on the Dartmoor National Park website.

067:20/21 OPEN SPACES REPORT

The Chairman reported that Cllr C Edmondson had been proposed as the new Chair of Open Spaces. Cllr C Edmondson was happy to take on the role.

The council **resolved to accept** the new Chair of Open Spaces as Cllr C Edmondson.

068:20/21 PROGRESS REPORTS

WHITCHURCH ROAD HEDGE

Cllr T Lear had given apologies and was not present to comment but the Chairman reported her as having the matter in hand.

FOOTPATH BETWEEN MAGPIE LEISURE PARK AND HORRABRIDGE

The Clerk replied in the negative when asked by the Chairman if any information had been received from DCC councillor Cllr P Sanders; who had offered help in relation to the law pertaining to the path.

The **Chairman asked Cllr C Edmondson** if she would kindly contact Cllr P Sanders to ascertain progress with the Schedule 14 information and progress.

BURIAL GROUND -REPLACEMENT GATE AND FENCING

Cllr A Moorhead reported that he had spoken to M Allen, the builder and was awaiting a quote for the work. He had also asked "Men For All Seasons" for a quote.

He also asked if it was possible to have the hedge hand flailed rather than machine cut as residents preferred this finish.

PLACEMENT OF CONCRETE BASES IN WEIR PARK

The Chairman asked Cllr M Huda for progress relating to the bases for the picnic benches. Cllr M Huda replied that he did not think concrete bases would be needed now. The Handyman had successfully cut underneath the benches. The Chairman enquired if this might lead to bare patches of grass?

A short discussion then followed relating to the placement of the picnic benches and the spare bench purchased as one of a group of four some months ago. The spare bench was agreed to be moved to the concrete slab near the play area.

The replacement of a bench in the recess at Walkhampton Road was suggested as being made bespoke as it had been established that a plastic ready made bench would not fit the space.

The Chairman offered to obtain a quote for a wooden bespoke bench.

069:20/21 INSURANCE RENEWAL FOR DISCUSSION AND AGREEMENT

The Clerk explained that she had not yet received the renewal quote from Came & Co. The Clerk replied in the affirmative when the Chairman asked if it would be alright to defer the insurance item to the next meeting.

070:20/21 DISCUSSION TO OBTAIN AND AGREE SIGNAGE FOR THE SALMON LADDER AND WEIR STATING “DEEP WATER”

After a short discussion it was established that there were already three Warning signs beside the Wier. The Chairman reminded the council that the Environment Agency (EA) were responsible for the signage.

The Clerk was asked to write to the EA and request any further help possible to remind people, and children especially, of the dangers of playing near the Salmon Ladder and Weir.

071:20/21 ATTENDANCE OF CLLR F PEART AT DALC WEBINAR – BEING A GOOD COUNCILLOR NO2 COURSE FOR AGREEMENT £18.00 INC VAT

The council agreed to Cllr F Peart attending the DALC course; *Being a Good Councillor No 2 webinar*.

072:20/21 SALT AND GRITTING WINTER PLAN FOR DISCUSSION AND AGREEMENT

The Chairman had previously circulated a plan for gritting the main routes in and around the village due to snow.

Cllr A Moorhead noted that Station Road was not on the plan. The Chairman explained that Devon Highways (DH) cleared some main routes and that was one of them.

The Clerk was asked to enquire whether DH could include the junction from Station Road to the School in their gritting programme.

073:20/21 THE FRIENDS OF HORRABRIDGE REQUEST COUNCIL LETTER OF SUPPORT IN RELATION TO A FUNDING APPLICATION MADE ON BEHALF OF ST JOHNS CHURCH

The Chairman explained that this item had been included by the Clerk at the request of Cllr F Peart who is part of the group but since his having spoken to the Chair of the Friends of Horrabridge he had been informed that the group were nowhere close to applying for funding yet and so a letter of support was not required at this time.

074:20/21 COUNCIL FUNDING FOR SIGNAGE FOR “NARROW” VILLAGE BRIDGE FOR DISCUSSION

The council having previously been informed by Devon County Council (DCC) that they did not think a sign was necessary, the Clerk was asked to contact them again and enquire whether they would provide a quote to supply a sign, **which the council would fund**, warning HGV's of the width restriction over the bridge in the village.

075:20/21 FINANCIAL MATTERS

I. Bank Reconciliation and Budget Monitor

The Bank Reconciliation (App A) and Budget Monitor (App C) dated 31st July 2020 was reviewed and **approved** by the Council.

II. Consideration of approval of the following Payment List (App B) and Clerk's and Staff pay for July 2020

Name	Date	Description	Amount	
Rradar	30/06/20	Court case (Emergency payment)	1,199.08	
DVLA	31/07/20	Truck TAX	265.00	
Ms S Honey	16/07/20	Zoom monthly charge July	14.39	
Ms S Honey	17/07/20	Oki printer ink reimburse	193.75	
Mr E Hemsil	22/07/20	Amazon post box	36.70	
Leg O Mutton Garage	26/06/20	Truck repair window, wipers and	194.83	

		bulbs		
Viking	23/07/20	Village hall cleaning supplies	85.53	
Roundabout & Moxham garage	24/07/20	MOT truck	35.00	
Dartmoor Garden Machinery	02/08/20	Mower tyre repair	61.20	
Parish Council Websites	05/08/20	Website update	270.00	
Sub - TOTAL				646.56
Direct Debits				
British Gas	July	Weir Park electric	11.41	
British Gas		Gas - Village hall	16.57	
British Gas		Elec - Village hall	35.42	
Plusnet	July		37.80	
				101.20
TOTAL				747.76

The Council **approved** the payment list and the Clerk's and staff salaries.

The Chairman had previously circulated a budget forecast in relation to the lost income due to covid 19 resulting in cancelled hall use. Although he felt the council could cover the loss of the income there was a short, heated exchange relating to the refurbishment of the village hall and kitchen which had been suggested as being postponed.

076:20/21 BOROUGH AND COUNTY COUNCILLORS REPORT

None present.

077:20/21 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

1. Cllr C Edmondson reported suspected Japanese knot weed in an area in the Memorial ground. The Chairman reminded the council that this area was beside where the tree work was due to be completed.
The Clerk informed the council that knotweed could be reported online using the EA website. The Chairman said he would speak to the tree surgeon and investigate further when he was on site.
2. Cllr C Edmondson also reported an incident with a smoke alarm sounding at 2.00pm in the morning inside an empty property that had caused broken sleep to residents. The incident had since been resolved.
3. Cllr A Moorhead asked the Clerk if a particular allotment was being used as he understood there was a waiting list. The Clerk said she would investigate.
Cllr A Moorhead also noted the tenants had not yet received their annual contracts (from 1st April 2020).
The Clerk reminded him that the effects of the virus had not permitted a meeting being arranged to sign contracts.
4. Cllr A Moorhead informed the council that a parishioner had offer to tidy the Memorial ground independently.
The council accepted the offer of help.
Cllr A Moorhead suggested the hedge behind the housing (on the right hand side as you turn out onto the main road to Tavistock) be cut back.
The Chairman reminded him that Devon Highways deal with the area as it is their responsibility but he would check.
5. Cllr C Edmondson asked if the area around the bench on the Whitchurch Road could be tidied. The Chairman said he would speak to the Handyman.

6. Cllr A Moorhead asked who was responsible for cutting the hedges around the boundary of Fillace Park. The Chairman replied it was Horrabridge Recreation Field Trust of which HPC were the Trustees so it was the council's responsibility.
7. Cllr A Moorhead reported a container having been placed without authority near the Pavilion. The Chairman explained that it belonged to the builder that had been awarded the contract to build the new pavilion in the hope that funding would be found soon. Cllr A Moorhead said the builder had been given free storage if the project should be delayed.
8. The Chairman informed the council that the Handyman would be cutting back the path between the car park and the youth club.
9. Cllr A Moorhead reminded the council that the path near the stream needed trimming back.
10. The Chairman informed the council that the HRSA had requested the use of the council's mower after theirs had broken part way through cutting the pitch. The council agreed as long as they accepted any risk or repair.

078:20/21 TO CONFIRM DATE OF THE NEXT PARISH MEETING FOR TUESDAY 8th SEPTEMBER 2020

No alterations to the scheduled date were reported.

The Chairman closed the meeting at 20.37 pm

Signed:

Date:

Cllr E Hemsil, Chairman