

**MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON
TUESDAY 11th FEBRUARY 2020, 7.30PM, AT THE VILLAGE HALL, HORRABRIDGE**
(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs E Hemsil (Chairman), A Moorhead, M Huda, S Roche, T Lear, C Edmondson
Ms S Honey (Clerk) plus 6 members of the public

PUBLIC OPEN SESSION

The Chairman opened the meeting at 7.30pm

188:19/20 APOLOGIES FOR ABSENCE

Cllr P Beard

189:19/20 ABSENCE WITHOUT APOLOGIES

Cllr F Peart

190:19/20 DECLARATIONS OF INTEREST

Cllrs E Hemsil and T Lear. Grant for Horrabridge Primary School (HPS).

191:19/20 CONSIDERATION OF THE APPOINTMENT OF PARISH COUNCILLORS BY CO-OPTION

If there are insufficient candidates to fill all vacancies, the *Representation of the People Act 1985 Section 21* allows the elected members, provided there is a quorum (one third of the whole number of members with a minimum of three) to co-opt members to fill the remaining vacancies.

The Clerk reported that **no applications** had been received.

192:19/20 CONFIRMATION OF MINUTES

The Minutes of the 14th January 2020 parish meeting were **agreed** by the Council and signed by the Chairman.

Cllr C Edmondson abstained (not present at January meeting).

193:19/20 PLANNING

No new applications.

Cllr S Roche reported the following applications as being approved;

0541/19 Demolish present Pavilion in Fillace Park and construct replacement.

Granted conditionally

0558/19 Construct path in Scout Field. Granted conditionally

194:19/20 CLERK'S REPORT

The Clerk reported the following pending updates after attending a seminar held by the Society of Local Council Clerks (SLCC).

1. Harassment - New proposals were pending regarding protection from harassment in relation to the Equality Act 2010.
2. Website accessibility - New regulations require councils to check whether their websites are WCAG 2.1 AA rated by September 2020. The Clerk explained she had already spoken to the council's website provider and would update the council in due course.
3. Planning – Councils are asked, wherever possible, to Support applications that promote Green use and/or use recycling.

General

1. *Hedge on property along Horrabridge to Sortridge Road.* The Clerk had received a reply from the Estate Agent for the property reporting that they had contacted the owners and asked them to cut back the hedge.
2. *Green Waste Collection for Parish Council* – The Clerk had contacted WDBC and multiples of 4 bags could be ordered for collection online.

As the council does not have online banking facilities to pay by BACS, the council **agreed** that a councillor would order and pay for the service online and be reimbursed by the council.

195:19/20 OPEN SPACES REPORT

Cllr P Beard was unavailable for comment regarding the Bus Shelter and Un-burnt material but Cllr A Moorhead reported that the New Bench Installation had been completed on the Green. The installation of the two benches outside the Leaping Salmon Public House was still pending. It was questioned whether the fourth bench would fit into the recess in the wall beside Weir Park on Station Road. Cllr A Moorhead **was instructed** to find a price for a smaller width bench for the recess.

196:19/20 COUNCILLORS PROGRESS REPORTS

HALL ROOF REFURBISHMENT

The Chairman informed the council that he had received three quotes and another was expected shortly.

BURIAL GROUND - NON-CONCECRATED AREA- NEW PATH

The Chairman explained that a specification had been prepared; one quote had been received to date however, he was awaiting a second and still seeking a third.

RAMP EXTENSION – VILLAGE HALL

The Chairman explained that the council should wait until a date for commencement of the works on Fillace Park path before making a decision. The item was deferred.

VILLAGE HALL SPEAKER/MIC SYSTEM

The Chairman informed the council that a likely cost and source had been received from a member of the public and asked the council to agree a budget of £500.00. The Council **agreed to the proposed budget** of £500.00. One Cllr abstained.

The Chairman explained that he had spoken to the Women's Institute and awaited their agreement to fund 50% of the cost. He would order the system and install it with the Handyman and the member of the public.

197:19/20 REMINDER OF PROCEDURES FOR OBTAINING SERVICES/PURCHASES FOR PARISH COUNCIL

The Chairman explained to the council that one councillor had not followed procedures regarding the ordering of repairs/equipment. After speaking to the councillor responsible it was established that they were unaware there would be any cost at the time when the repair was ordered.

198:19/20 REPLACEMENT OF PICNIC TABLES IN WEIR PARK FOR DISCUSSION

Cllr A Moorhead offered to obtain a cost for new tables.

199:19/20 GRANDFER TREE SEAT – MEMORIAL PLAQUES FOR AGREEMENT

The Chairman explained that he had received a request from a member of the public asking if a small memorial plaque could be attached to the seat made from the tree.

A short discussion followed whereby **the council agreed** that a small brass plaque measuring approximately 40 X 100 millimetres could be erected after making an application to the Council.

200:19/20 GRANT APPLICATIONS FOR DISCUSSION AND AGREEMENT

Cllr M Huda declared an interest in the Youth Club grant request and did not partake in that discussion.

Cllr T Lear declared an interest in the Scout Group request and did not partake in that discussion.

The Clerk explained that 6 requests had been received to date from; Horrabridge Youth Club; Citizens Advice, Horrabridge Primary School, Horrabridge Scout Group, Radio Walkham and Mr C Benfield (Horrabridge Times Newspaper).

The council discussed each grant in turn and **agreed on a limit of £400.00 in total to provide 4 grants of £100.00 each.**

After a short discussion the council **decided to defer** the grant for the Youth Club to a later date as the Youth Club was seeking help from various grants for usage of the ground behind the youth club.

The Citizens Advice **request was declined** leaving a grant of £100.00 each to; Horrabridge Scout Group; Horrabridge Primary School, Radio Walkham and Mr C Benfield for Horrabridge Times Newspaper.

Cllr S Roche left the hall for a short period; 8.05pm.

201:19/20 FINANCIAL MATTERS

1. Bank Reconciliation and Budget Monitor

The Bank Reconciliation (App A) and Budget Monitor (App C) dated 31st January 2020 was reviewed and **approved** by the Council.

Cllr S Roche returned; 8.08pm.

2. Consideration of approval of the following Payment List (App B) and Clerk's and Staff pay for January 2020

Name	Date	Description	Amount
Mr E Hemsil	18/01/20	Vehicle Hazzard Lights	62.86
Ms S Honey	23/01/20	Travel - Being A Good Employer Course Exeter	37.80
Mr S Roche	28/01/20	Travel to Newton Abbot ref Pavillion Project	37.80
Mr J Lyden	12/01/20	Electrical work Pavillion Car park/store	665.00
Bere Ferrers Parish Council	31/01/20	Cemetery Management course - Clerk	55.00
Mr E Hemsil	06/02/20	Land Registry search	24.00
			£882.46

The Council **approved** the payment list and the Clerk's and staff salaries. Cllr S Roche and the Chairman abstained.

202:19/20 BOROUGH AND COUNTY COUNCILLORS REPORT

None

203:19/20 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

1. Cllr M Huda reported that the Gritter had been repaired that day; the Chairman confirmed the information.
2. Cllr A Moorhead reported that the Village Hall refurbishment would require many individual jobs from general painting to installation of a baby changing facility and would produce a list for consideration in due course.
A short discussion followed regarding the baby change facility and it was **suggested** that the disabled toilet would be big enough to accommodate a changing shelf.
3. Cllr S Roche informed the council that a date had been set for Beating The Bounds; **Sunday 13th September 2020.**
The Parish Clock has a problem in that it produces chimes but the hands are not rotating. After contacting Smiths of Derby (clock repairers) it was suggested a fuse may have caused the problem. It was hoped a local electrician might be able to look into the problem. Cllr S Roche also reminded the council of the ongoing problem regarding safety for the other repairs required to the clock as scaffolding would be required and the Church was not keen for this to be erected. Scaffold would cost approximately £300.00 and the repair was required as a matter of urgency.
4. Cllr T Lear reported exposed telegraph tension wires near the bench opposite the Leaping Salmon that might cause a trip hazzard.
The **Clerk was requested** to ask the Handyman to provide a covering for the wires.

Cllr T Lear also reported the vandalism of a car in Fillace Park. The council enquired whether it had been reported to the Police.

5. Cllr A Moorhead reported that the green GRP box needed repair and offered to arrange it and report back.
6. The **Clerk was asked** to write a letter to the owner of Tinner's Mill requesting the hedge be cut back.
7. The Chairman requested that Allotment Fees were added to the next Agenda for discussion.

The new light near Fillace Park shed was reported as being too bright. Cllr A Moorhead suggested a shade could be put over it to reduce brightness.

The Chain of Office had been valued at £12,000 and insurance would need to be adjusted accordingly. **Clerk to action.**

The Chairman informed the council that he had received a request from Horrabridge Primary School for funding from the Project money account toward a new 3G pitch. He would inform councillors of the details which would be discussed under EXCLUSION OF THE PRESS AND PUBLIC at the next meeting.

204:19/20 DATES OF FUTURE MEETINGS

The date of the next meeting was confirmed as Tuesday 10TH March 2020.

The Chairman closed the meeting at 8.25 pm

Signed:

Date:

Cllr E Hemsil, Chairman