

**Minutes of a meeting of Horrabridge Parish Council held in the Village Hall
On Tuesday 10th January 2023 at 7.30pm**
(also available at www.horrabridge-pc.gov.uk)

Present: Cllr M Huda (Chairman), Cllr S Roche (Vice Chairman), Cllr E Hemsil, Cllr T Lear, Cllr D Farrar, Cllr Moorhead, Cllr Glinn

In Attendance: Cllr P Sanders
Caroline Ellis – Clerk
One Members of the public

161:22/23 **Open Session** – None

162:22/23 **Apologies for Absence** – Apologies tendered by Cllr Edmondson were approved by the Council

163:22/23 **Apologies without Absence** – None

164:22/23 **Declarations of Interest** – None

165:22/23 **Confirmation of the minutes of the Parish meeting held on Tuesday 13th December 2022** – On the proposition of Cllr Huda, seconded Cllr Moorhead, one objection, the Council **RESOLVED** to agree, the minutes of the Tuesday 13th December 2022 Parish Council Meeting and was a true record and was signed by the Chairman.

166:22/23 **Planning Applications -**

The following decisions of the Planning Committee on 20th December 2022, were noted.

0483/22 Demolition of existing garage, erection of two-storey side extension together with front and rear extensions, 24 Youldon Way, Horrabridge PL20 7SN
Cllr Hemsil declared an interest. The Planning Committee unanimously **RESOLVED**, one abstention, to object to the planning application.

The following decisions of the Planning Authority were noted

0437/22 Proposed agricultural storage building, Kilmantain, Horrabridge, PL20 7RW

Prior approval not required

0195/20 Application to create four affordable housing units (two new build and two conversions) including new pedestrian entrance, Davie House, 34 New Park, Horrabridge

Grant of Conditional Planning Permission

0362/22 Extension to dwelling at 4 Rosegarth, Sortridge Park, Horrabridge.

Grant of Conditional Planning Permission

167:22/23 Finance –

- The bank reconciliation dated 31st December 2022 and Payments, Clerk's and staff salaries, was reviewed and on the proposition of Cllr Huda, seconded Cllr Farrar, the Council **RESOLVED** to approve. Cllr Roche asked the Clerk to check the mower costings as it seemed too low. The Clerk would investigate and report to the Council.
- The Budget Report, Detailed Receipts and Payments and Trial Balance ending 31st December 2022, was reviewed and on the proposition of Cllr Huda, seconded Cllr Hemsil, the Council **RESOLVED** to approve.

168:22/23 Budgets – On the proposition of Cllr Huda, seconded Cllr Hemsil, the Council **RESOLVED** to approve the previously circulated budget for 2023/2024 with the amendment of reducing the reserves from £18,800 to £7000.

169:22/23 Precept – On the proposition of Cllr Huda, seconded Cllr Hemsil, the Council **RESOLVED** to approve the proposed Precept of £46,506

Cllr Lear arrived

170:22/23 Grants – On the proposition of Cllr Huda, seconded Cllr Farrar, one abstention, the Council **RESOLVED** to the grant from HRFT of £400.00 toward the running costs and expenses.

171:22/23 Polices –

On the proposition of Cllr Huda, seconded Cllr Farrar, the Council **RESOLVED** to adopt the following policies.

Dignity at Work
Complaints Policy & Procedure
Bullying & Harassment Policy
Equal Opportunities Policy
Dealing with Habitual and/or Vexatious Complaints
Allotment Health & Safety Policy
Absence Management Policy

172:22/23 Civility and Respect Pledge - On the proposition of Cllr Huda, seconded Cllr Farrar, Cllr Roche objected and asked for his name to be published, the Council **RESOLVED** to sign the Civility and Respect Pledge.

173:22/23 Councillor Training – Cllr Farrar requested to attend a Charing Local Council Meetings Course. Cllr Glinn asked if he could attend at a later date.

174:22/23 The Role of Chairman of Open Spaces – The previously circulated report would be updated.

175:22/23 Burial Plot Purchase – The Council decided burials can be pre-purchased but not assigned to a designated plot.

176:22/23 Photocopier – On the proposition of Cllr Farrar, seconded Cllr Roche the Council **RESOLVED** to approve the quotation from Clarity Copiers for a Sharp MX3070 with an estimated overall expenditure of £31.89 per month.

177:22/23 Progress Reports – Cllr Moorhead would like a representative from DCC to walk Jordan Lane to inspect the drainage issues. Cllr Sanders offered to speak to Highways. A meeting would be arranged with Cllrs Moorhead, Glinn and a representative from Highways.

Cllr Moorhead asked if the Clerk would contact a couple of allotment holders to ask if they still wanted the plots, as they have not been tended to.

178:22/23 Open Spaces Reports – Cllr Glinn reported that a wooden signpost was rotten at the base and he would report it to Highways. Road gullies were full of gravel and need cleaning by DCC. He had inspected the Life Belt Rope. The Multiplay equipment in the park was showing wear on the galvanised hangers. He would take advice from the inspectors as they were due in March. The grassed area around the Japanese Knotweed had not recovered, but he would monitor. Two sections of fencing around the carpark would need replacing at an estimated cost for materials £475. Cllr Glinn asked the Clerk to chase the delivery of the ordered benches. A concrete plinth needed to be replaced with an approximate cost of £35 for the cement. The Burial Ground top section of fencing needs to be replaced at an approximate cost of £175 for the materials. The labour would be supplied by Communities Pay Back group.
Cllr Glinn thanked Cllr Moorhead for clearing the drains at Jordon Lane, late at night, to prevent flooding. Road cones had been returned to the Church.

179:22/23 Borough & County Councillors report – Cllr Sanders reported Geoffrey Cox's office had enquired regarding double yellow lines for the entrance to the Manor Estate. He was not aware of an application, and neither was Horrabridge Parish Council. Princetown Visitor Centre was to be closed in September.

180:22/23 Councillors reports and items for future agenda – Cllr Roche reported concerns regarding an overgrown hedge and would be speaking to the residents. Cllr Huda reported a thank you card had been received by King Charles III, thanking the Chairman and the Council for the letter of condolence that had been sent.

181:22/23 Open Session - None

It was **RESOLVED** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of sensitive and confidential information.

182:22/23 Staffing Matters – The Personnel Committee reported the new handyman had started in the New Year. The Clerk reported there had been an issue with online payments over the Christmas period. New measures were discussed but felt no action was necessary as it was due to the Clerk having no internet over Christmas and holiday closures.

On the proposition of Cllr Huda, seconded Cllr Roche it was **RESOLVED** to move out of Part 2 and ratify decisions made therein. The meeting was closed at 8.45pm

Councillor M Huda
Chairman

DATED: