

MINUTES OF A MEETING OF HORRABRIDGE PARISH COUNCIL HELD ON TUESDAY 8th JANUARY 2019, 7.30PM, AT THE VILLAGE HALL

(also available at www.horrabridge-pc.gov.uk/)

PRESENT: Cllrs, S Roche (Vice Chair), A Moorhead, C Edmondson, E Hemsil, D Keane Ms S Honey (Clerk), Cllr D Moyse (WDBC) Plus 15 members of the public

The Vice Chairman opened the meeting at 7.32pm.

Cllr E Hemsil asked that the word "Discussion" was removed from the title of Agenda Item 12.

PUBLIC OPEN SESSION

1. A member of the public asked if a light might be erected near the Pavillion. The Chairman said this was a possibility and would be added to the next agenda.
2. A member of the public asked why minutes were not printed as well as agendas and handed out for the public. The Clerk explained that as there was much promotion and encouragement from the Government toward a "paperless society" printing agendas and minutes for an unknown amount of members of the public was not good practice and many sheets of paper had been wasted in the past. The person suggested that the practice of issuing agendas and minutes continue. The Chairman suggested it should be agenda item for the next meeting.
3. A member of the public noted that the grass had been cut in Chapel Lane but the clippings had then been thrown onto the pavement and not cleared. The Chairman said the issue would be investigated.
4. Mr Sweetinburgh asked why he had been provided with copies of the Parish Council's Internal Audit for the previous two years.

Mr Sweetinburgh left the meeting.

093:18/19 APOLOGIES FOR ABSENCE

Cllrs P Beard (Chairman) T Lear, A Minns, M Huda, Cllr D Cloke (WDBC)

094:18/19 DECLARATIONS OF INTEREST

None

095:18/19 CONFIRMATION OF MINUTES

The Minutes of the meeting held on Tuesday 11th December 2018 were **agreed** by the Council as a true record and were duly signed by the Chair. Cllr E Hemsil proposed and Cllr C Edmondson seconded the motion.

096:18/19 APPOINTMENT OF A PARISH COUNCILLOR

The Vice Chairman explained that no applications had been received.

097:18/19 PLANNING

0672/18 Construction of a single storey extension at Hildersley, 43 Station Road, Horrabridge

The application was discussed. The Council resolved to **support** the application because the toilet previously located from kitchen will be accessed from hall, and larger kitchen improves family environment.

Planning Application results

0552/18 Erection of stable block Jordan Lane – Refused

The Vice Chairman informed the Council that the application had been refused by DNP.

0560/18 Siting of office pod, London house

The Vice Chairman informed the Council that DNP had Granted conditional planning permission

098:18/19 PROGRESS REPORTS

New Bank Account The Clerk informed the council that the paperwork had been received and was nearly ready to return to the bank.

Jordan Lane Drainage Update

Cllr A Moorhead informed the Council that he will be meeting up with the Lengthsman when he visits the affected areas and will provide a cost for the work which will include digging out both sides of the hedges affected.

Cllr E Hemsil asked if anyone needed authority to clear the Leat. The council was reminded that it has £750 in funds, available from a TAP fund, in order to fund a Lengthsman

099:18/19 REVIEW OF LEVEL OF HANDYMAN SPENDING

This item was deferred to the next meeting. Cllr A Moorhead informed the council that a Square Rammer (a query referring to a purchase listed in Appendix B in last month's meeting) was used for packing in tarmac.

100:18/19 HPC RESPONSE TO THE DNP DRAFT LOCAL PLAN

Cllr S Roche (Vice Chairman) produced the following response for the Council to approve after his attendance, with Cllr E Hemsil, at the DNP Local Plan workshop.

1. Whilst Proposal 7.9(1) (pages 136/137) identifies land at New Park, Horrbridge, as allocated for residential development, of which not less than 45% must be affordable housing to meet identified local needs, it no longer specifies the number of dwellings envisaged.

As 10 in No. affordable dwellings have recently been provided at Walkham Meadows, this is believed to have cleared the register of eligible applicants, and a Housing Needs Survey is required in order to establish further need.

2. Concern is felt that should the owner of the land at New Park choose not to put forward that land for development, as it is the only identified site within the settlement boundary, other developers could claim the right to put forward unsuitable land and claim to develop it as a 5 year supply of land could not be demonstrated.

3. Horrbridge Parish Council considers other land within the village could be identified. Land to the south-west at Franco Farm is adjoining the settlement boundary, and although access by road would be required from the A386, this was allowed by Devon Highways at Tiddybrook Meadows in Tavistock, so why not here?

Land at Dostabrook Field is also adjacent to the settlement boundary. The northern part of the field is outside the flood plain. Expensive civil engineering could flood proof dwellings if they were open market, relaxing or trading off the requirement for 45% affordable.

4. With reference to para. 5.4.5 on page 108, no reference is made to so-called 'park homes'. Policy 5.6(1) on page 110 is comprehensive regarding touring caravans, but park homes, classified as caravans yet plainly permanent dwellings, circumvent housing policies. Could a policy be formed in order to clarify the position?

It was noted that the last housing survey (performed every 5 years) had been carried out in 2012. The Council **resolved to approve** the response which Cllr S Roche (Vice Chairman) will send to DNP.

101:18/19 GRANTS REQUESTED

Grant requests were received and discussed from; Citizens Advice and Radio Walkham. Cllr C Edmondson proposed and Cllr A Moorhead seconded the awarding of a grant of £100 to each. The Council **approved** a Grant of £100.00 to Citizens Advice but **approved** the Grant to Radio Walkham after a **vote of 4:1**

Cllr A Moorhead reminded everyone that grants should be received by the end of December each year in order to be considered. The Clerk said a draft Grant Awarding Policy would be presented to the Council for approval next month.

102:18/19 CONFIRMATION OF CHRISMAS LIGHTS OWNERSHIP

This item was deferred to the next meeting.

103:18/19 THE CLERK SEEKS PERMISSION TO APPOINT AN INTERNAL AUDITOR

The Clerk asked permission to appoint an Internal Auditor for the financial year 2018/19. The Council **agreed** to the request.

104:18/19 COURT CLAIM RECEIVED BY COUNCIL

The Vice Chairman explained that the Council had received a Court Claim but it could not be discussed further.

105:18/19 FINANCIAL MATTERS

1. Bank Reconciliation and Payment List

The bank reconciliation (App A) and payment list (App B), dated 30th December 2018, was reviewed and the following payments; including the Clerk's and staff salaries were **approved**.

Name	Date	Description	Amount
JCS Rowe	10/12/18	Final Inv Shed extension	2226.00
Travis Perkins	15/11/18	Coach screws	7.82
Travis Perkins	17/11/18	Bib tap VIVE	13.06
Travis Perkins	19/11/18	Rawl plugs	24.84
Travis Perkins	30/11/19	2 X padlocks	14.96
Yelverton Garage	30/11/18	fuel Truck	75.01
Tavistock Hire Centre	23/11/18	Fence panels	180.00
HMRC	31/12/18	Staff PAYE	309.99
Grenke	01/01/19	Photocopier Lease	106.80
The London Inn	02/12/18	Mulled wine and mince pies - xmas lights eve	280.00
Total			£3238.48

2. Draft Precept for agreement a Appendix C

The Council reviewed the proposed draft precept. Cllr E Hemsil proposed the Precept be set at £36,974, an increase of 3%. With the ADDITION of the 2019/20 Council Tax Support Grant of £1,265 the total will be **£38,239**. Cllr C Edmondson seconded the proposal.

The proposed Precept was **agreed** by the Council.

3. External Auditors Report for Information

The External Auditors Report was **received and noted** by the Council.

106:18/19 BOROUGH AND COUNTY COUNCILLORS REPORT

Cllr D Moyse informed the Council that some discussion was still required regarding the waste contract owned jointly between WDBC and South Hams. The 7 year contract should begin on 1st April.

Rural Services had received some more funding from the Government which was good news.

107:18/19 COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA

- I. Cllr D Keane explained that no news had been received from Devon Highways regarding pothole repairs.

- II. Cllr C Edmondson said she had picked up and taken away some litter she had found discarded in the village.
- III. The situation with the tarmac for the Burial Ground was unknown. It was hoped the Chairman of Open Spaces would provide a report when available. Post Meeting note: Work is planned to start on Saturday 12th January 2019.
- IV. Regarding a suggestion, at a previous meeting, that an independent body would be set up to arrange and purchase the Christmas lights; Cllr E Hemsil asked when a draft agreement would be put forward. He also asked when the decorations would be removed from local businesses as they were still up and the Christmas season had passed.
- V. Allotments – Cllr A Moorhead asked the Clerk to notify allotment holders of a meeting planned for Tuesday 5th February 2019 in the village Hall at 7.30pm.
- VI. The Clerk will present a draft Grant Awarding Policy

108:18/19 DATES OF FUTURE MEETINGS

The next meeting was confirmed as Tuesday 12th February 2019.

Note: All meetings are held on the second Tuesday in the month, at 7.30pm, unless otherwise specified

Public Open Session

- 1. A member of the public asked if the VAT reclaimed from capital projects i.e. the pirate ship, would be returned to the capital projects fund (new bank account). Cllr E Hemsil confirmed that it would.
- 2. A member of the public asked the Clerk if she was also the council’s Responsible Finance Officer. The Vice Chairman explained that the title and responsibility had been included as part of the Clerk’s contract.
- 3. A member of the public asked if the holder of the key for the disable swing could be publicised. Cllr E Hemsil explained that the key for the disabled swing could be obtained from the London Inn public house beside, the park, and asked if the sign that had been commissioned had been received and erected yet.
- 4. A member of the public asked if Cllr M Huda had an interest in Radio Walkham. The Vice Chairman said he would investigate.
- 5. A member of the public asked about the new bank account for Capital Projects money. They reminded the council that £10,000 had once been spent on park equipment. The Vice Chairman explained that that money had come from Capital funds rather than Revenue and said the Chairman (Cllr P Beard) may have more information. Post Meeting note: Huck Nets was actually paid £6,800 which as a repair was paid from revenue.
- 6. Printing agendas and minutes for members of the public was mentioned again.

The Chairman closed the meeting at 8.50pm

Signed:

Date:

Cllr S Roche, Vice Chair